

STATE OF ALABAMA DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES Gulf State Park

20115 State Highway 135 Gulf Shores, Alabama 36542 Phone 251-948-7275 Fax 251-948-7726 Gulf.StatePark@dcnr.alabama.gov www.alapark.com





Gregory M. Lein DIRECTOR

Christopher M. Blankenship COMMISSIONER

Edward F. Poolos DEPUTY COMMISSIONER

Reservationist

ESSENTIAL DUTIES AND RESPONSBILITIES

- Offer Comprehensive Park information to guest.
- Facilitate Park Reservations.
- Oversee Reservation Management.
- Utilize reservation system software proficiently.
- Report Maintenance issues promptly.
- Foster positive public and employee relations.
- Review monthly operational reports.
- Generate commencement-of-day reports.
- Produce end-of-day reports.
- Manage social media updates and postings.

KNOWLEDGE, SKILLS AND ABILITIES

- Communicate clearly and effectively with guests.
- Maintain excellent customer service.

ADDTIONAL INFORMATION

This is a full-time position working Monday through Friday, 8am-4pm.

If interested, please send a completed application to Gulf.StatePark@dcnr.alabama.gov.

Link to Gulf State Park Application:

https://www.alapark.com/sites/default/files/2019-08/State%20App%20for%20Gulf%202.pdf